



Collège Sturgeon Heights Collegiate 2010/11
Locker & Media/Technology Policies
Disclosure of Personal Information

Lockers: Lockers are the property of the St. James-Assiniboia School Division. The Division reserves the right to inspect the contents of a locker at any time. Students should consider whether they wish to keep items of a private nature in the locker. Only school provided locks may be used. (The school will not assume responsibility for items stolen from lockers.)

Use of Technology

Use of computers/equipment, software, storage and Internet are all subject to the Acceptable Use Policies of the St. James-Assiniboia School division, Collège Sturgeon Heights Collegiate and the individual classroom teacher(s).

Computers, Equipment and Software

Computer and computer related equipment provided by the school division are to be used for educational purposes only. Equipment must not be altered or tampered or damaged in any way. It is strictly prohibited to download, install, and modify software of any kind in any fashion to SJASD workstations. Use of other media and/files from memory devices such as USB sticks, MP3 players etc. must be done with explicit permission from the teacher.

Storage:

Storage space is provided for students to keep their electronic schoolwork. This storage space and its contents are subject to search and inspection at any time by school division staff. Inappropriate material(s) of any kind are prohibited.

Internet:

With the great educational opportunities that the Internet provides it also provides opportunities for abuse. Access to the Internet is not a right but a privilege granted at the discretion of the classroom teacher. It is imperative that all who use St. James-Assiniboia equipment follow the guidelines set forth by the school and the school division. Failure to follow policies and/or abuse of these policies can result in severe consequences both at school and/or with the legal community. Games, steaming video and/or music are not allowed without specific permission from the teacher.

Cyber-bullying, spamming etc. will not be tolerated and offenders will be dealt with severely.

Consequences:

Consequences will be applied when the use of technology and/or equipment listed above is violated. These consequences may include any combination of the following:

- Parental contact
- Deletion of files and materials in student folders.
- Partial or complete loss of computer privileges
- Loss of course and/or credit
- Suspension
- Expulsion
- Referral to legal authorities
- Financial Restitution

Consent to Disclose Personal Information to the Media/Outside Organizations:

Occasionally, while students are participating in school-sponsored events, (classroom activities, school concerts, sporting events, etc.), photographs of students will be taken by teachers, the School Division’s Media Relations Office or the local media. These pictures may be posted in bulletin board displays at the school, used in “Contact” (the Division’s newspaper), or published in Metro One (the community newspaper) or in local newspapers.

Children may not be photographed or have their names printed in the media without permission from parents or guardians. The following form provides the school with permission to photograph your child and to quote your child in the media or in the local publications.

I hereby consent for my son/daughter to be:

- Interviewed Photographed Videotaped Tape-recorded

I further grant Collège Sturgeon Heights Collegiate, on behalf of my child the right to reproduce or display my child’s work or a photograph of my child, in the school, in school publications, and in St. James-Assiniboia School Division sponsored displays.

Parent Permission for use of Phone number and email: I give permission to Collège Sturgeon Heights Collegiate to give school parent groups my phone number and/or email address so that I may be contacted for special functions that are carried out by parent organizations ie. Graduation Committee, Safe Grad, Band Parents Association, etc.

Yes _____ No _____

I/We have read the above.

Date: _____

Student Signature: _____

Parent/Guardian Signature _____